

OSS School Council

Wednesday May 21, 2025 / 6:30 PM to 8:00 PM / Ohpaho Secondary School

Annual General Meeting Agenda

- 1. Welcome & Call To Order**
- 2. Agenda Approval**
- 3. Approval of [April 16, 2025 Meeting Minutes](#)**
- 4. Elections**
 - a. Chair - Sandra Jory (2nd term)
 - b. Vice-Chair - Leanne Martin (2nd term)
 - c. Secretary - Vacant
 - d. Event Coordinator - Vacant
- 5. Reports**
 - a. Chair's Report
 - i. [2025 Annual Report](#)
 - ii. Volunteer Sign-up Google Form - September 2025
 1. Identify Teacher/School Needs
 2. Google form - September 2025
 - iii. Prom 2026 Committee
 1. Define mandate, roles & sub-committees - September 2025
 - iv. Community Special Events
 1. Fall 2025 Career Night
 2. Grad 2026 Fundraiser
 - b. Principal's Report
 - i. [Assurance Plan](#)
- 6. New Business**
- 7. Old Business**
 - a. Parent Fundraising Society -volunteer still needed
- 8. Upcoming Events**
 - a. Upcoming Meetings - Wednesday September 17, 2025

OSS School Council Meeting Minutes

April 16th, 2025

In Attendance: Sandra Jory, Karen Stiles, Leanne Martin, Shannon Caul, Kim Terry, Latoya Colas, Trustee Gary Hansen, Trustee Barb Martinson, Crystal Young, Assistant Principal Shelley Hamilton, Dannika May

- 1.) Welcome & Call to Order at 6:32pm
- 2.) Agenda Approval: Approved with addition of grants-nutrition under old business
- 3.) Approval of Meeting Minutes from March 19th: approved as submitted
- 4.) Reports
 - a. Chair's Report
 - i. AGM to be held on May 21, 2025. Needed positions are:
 1. Secretary
 2. Event Coordinator
 - ii. May Newsletter Survey Questions: Brainstormed questions for next newsletter.
 - iii. Volunteer Sign-Up Google Form
 1. Purpose: to identify a talent pool amongst the parents: Can this be talked about with teachers to help identify what type of roles/volunteers are needed.
 - iv. Community Special Events
 1. May Spirit Night: Discussed the possibility of an Oiler watch party: Would need to consider cost of Streaming a playoff event, chairs, food, potential of having set up in cafeteria area (Capacity: 100), 1 mobile screen and one mobile. Cafeteria space for snacks.
 2. Fall Career Night: In June, ELA will start planning dates for next year's date, they will tell OSS the dates for post-secondary fairs. Once dates are known we can also look at recruiting for the event in the fall.
 3. Grad 2026 Fundraiser Ideas: Possible silent auction and dessert fundraiser for next year.
 - b. Principal's Report: Shelley Hamilton
 - i. Assurance Plan: Tabled to next meeting
 - ii. Course Selection: They will have grade 9,10 and 11 course selection completed by the end of next week. Parents should be able to go into the powerschool timetable and see what the students have chosen.
 - iii. 2025-26 Enrollment - estimate next year's attendance to grow to 920.
 - iv. Non feeder registration night April 15th - had about 15 students attend.
 - v. Junior high option selection: School will look at having the same completed for the school by the end of the school year (June).
 - vi. Course selection handbook: posted to website. Parents can go and look at the first day's activities in this handbook.
 - vii. Ski-Trip: First trip was a success.

- viii. Student Council Report (Danika May): WEM fundraiser will have to be canceled but will try again for next year.
- ix. Events: The group has a school wide easter egg hunt planned. May 5-9 is Mental Health week, and they will have a couple of events planned: food truck, hats on for mental health, lawn games, FCSS will come and do a presentation on local community resources. Lots of engagement from students on the student council currently.
- x. Student Medical Supports: Black Gold regional board have medical personnel i.e. OT, PT, SLP, RN and psychiatric nurse. Family can access these by referral from the school as needed.
- xi. Student Vote: Will take place next Friday. This is where students get a chance to conduct a mock vote for the federal election. They will be following the election process as closely as possible. Junior high students will be doing a vote compass to teach active citizenship activities.
- c. Trustee Report: Written Report Submitted by Gary Hansen
- d. Barb Martinson Report: March 20th was the end of the CUPE strike
 - i. Calmar Collegiate: There was funding for the build however the funding is not perpetual for the program. Looking at offering electrical, pipe fitting and carpentry.
 - ii. Girls in Stem March the 10th with guest speakers
 - iii. Funding for new High School in Beaumont confirmed in March
 - iv. Met with Town of Calmar and Devon: to review joint use agreement
 - v. Currently conducting school visits

5.) New Business: None

6.) Old Business:

- a. Parents Fundraising Society: Volunteer still needed to spearhead this.
- b. Grants-Nutrition: Reviewed information for a nutrition grant called Breakfast Club of Canada: School Breakfast Program. Resources shared at meeting:
 - i. <https://www.breakfastclubcanada.org/faq>
 - ii. [Application Process](#)
 - iii. [Program Resources](#)

7.) Upcoming Events

- a. Upcoming Meetings: AGM May 21st at 6:30pm

Meeting Adjourned at 19:47pm



School Assurance Plan 2024-2025

Ohpaho Secondary School

4800 69 St, Leduc, AB T9E 0B1

Phone: 587.671.0331

<https://oss.blackgold.ca/>

Dan Lake, Principal

Shelley Hamilton, Assistant Principal

Wendy Maltais, Assistant Principal

Ohpaho Means Take Flight



New Opportunities Are Being Established



Ohpaho Secondary School Assurance Plan 2024-2025

School Profile

Ohpaho Secondary School is a brand new, grade 8 – 12 school in the Black Gold School Division in Leduc, Alberta. It is located 20 km south of Edmonton.

2024-2025 Population

The school has a total population of 872 Students

- Grade 8 – 122 students
- Grade 9 – 146 students
- Grade 10 – 218 students
- Grade 11 – 205 students
- Grade 12 – 181 students

Our staff consists of 43 teachers, 10 educational assistants, 5 secretaries, 5 custodians and a full-time librarian.

Guiding Principles

Our focus in year one of our operations is to create a vibrant, welcoming space for students, staff and community members. It is our hope that this environment will ease the transition for all students starting on this new journey with us. We intend to work as a staff to cultivate positive relationships among staff and students to maximize student learning. We will assemble learning teams that will empower teachers to work together to maximize their impact on student learning.

As a staff our professional development will focus on the key, basic Visible Learning concepts. We will review the idea of what a learner is. We will develop some consistency around learner intentions, success criteria and ease into the topic of feedback. Through the lens of our departments, we will work to discover how collective teacher efficacy becomes the norm.

Celebrations & Challenges

Celebrations

We are open!
Communication/Social Media
Strong Staff Morale
School Council Engagement
Athletics
Building School Culture

Challenges:

Developing Procedures and Policy

Timetabling to teacher strengths

Hiring to fill gaps

Figure out the space and programming

Building School Culture



School Council Message

We are thrilled to be part of the inaugural school council for Ohpaho. Our council was officially formed during our establishment meeting on September 12, 2024. Since then, we've drafted and approved our operating procedures, which focus on collaborating with the principal, the board and the broader school community to support and enhance student learning.

As the School Council's role is to advise the principal (and the board) on matters affecting Ohpaho, the Council set the following goals for the 2024-25 school year:

- Contribute to the formation of Ohpaho's foundational statements, including vision, values and priorities through engagement with the school community via surveys and meetings.
- Utilize Alberta School Council Engagement grant to attend the ASCA course "The Work of School Council: It's Not about the Meeting" to learn strategies to effectively advise, engage, listen, represent, and communicate with the school community.
- Set up a social media account and a monthly newsletter to engage parents.
- Meet 8 times throughout the year to provide advice to the principal on policies, budgets, and the assurance plan, or other items as required.
- Host one event to engage with the school community.
- Participate in Black Gold's Council of School Councils.

We deeply appreciate the support and involvement of our parents. We are excited to continue to increase the engagement with our school community, where, together, we can build a vibrant and positive environment where our students have every opportunity to grow and thrive.

West Haven Public School, Fall 2024

Accountability Pillar Results

Required Alberta Education Assurance Measures - Overall Summary Fall 2024

School: 2065 West Haven Public School

Assurance Domain	Measure	West Haven Public School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Student Growth and Achievement	Student Learning Engagement	81.0	85.2	84.8	83.7	84.4	84.8	n/a	Declined	n/a
	Citizenship	82.9	85.9	80.9	79.4	80.3	80.9	Very High	Maintained	Excellent
	3-year High School Completion	n/a	n/a	n/a	80.4	80.7	82.4	n/a	n/a	n/a
	5-year High School Completion	n/a	n/a	n/a	88.1	88.6	87.3	n/a	n/a	n/a
	PAT6: Acceptable	75.0	72.9	72.9	68.5	66.2	66.2	Intermediate	Maintained	Acceptable
	PAT6: Excellence	27.5	15.3	15.3	19.8	18.0	18.0	High	Improved	Good
	PAT9: Acceptable	68.7	74.5	74.5	62.5	62.6	62.6	Intermediate	Maintained	Acceptable
	PAT9: Excellence	10.8	12.2	12.2	15.4	15.5	15.5	Low	Maintained	Issue
	Diploma: Acceptable	n/a	n/a	n/a	81.5	80.3	80.3	n/a	n/a	n/a
	Diploma: Excellence	n/a	n/a	n/a	22.6	21.2	21.2	n/a	n/a	n/a
Teaching & Leading	Education Quality	86.9	91.6	89.9	87.6	88.1	88.6	Intermediate	Declined	Issue
Learning Supports	Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)	86.3	91.9	86.7	84.0	84.7	85.4	n/a	Maintained	n/a
	Access to Supports and Services	85.5	88.7	84.7	79.9	80.6	81.1	n/a	Maintained	n/a
Governance	Parental Involvement	72.1	81.9	78.3	79.5	79.1	78.9	Low	Maintained	Issue

West Haven Public School, Fall 2024

Accountability Pillar Results

Supplemental Alberta Education Assurance Measures - Overall Summary

Fall 2024

School: 2065 West Haven Public School

Measure	West Haven Public School			Alberta			Measure Evaluation		
	Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	52.7	3.5	n/a	n/a	n/a	n/a
Drop Out Rate	0.0	0.8	0.4	2.5	2.5	2.4	Very High	Maintained	Excellent
In-Service Jurisdiction Needs	88.9	100.0	90.0	81.1	82.2	83.0	High	Maintained	Good
Lifelong Learning	72.7	76.4	74.5	79.9	80.4	80.7	Intermediate	Maintained	Acceptable
Program of Studies	81.3	91.2	84.9	82.8	82.9	82.9	High	Maintained	Good
Program of Studies - At Risk Students	85.0	88.3	84.7	80.6	81.2	81.5	Intermediate	Maintained	Acceptable
Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	70.7	71.9	70.0	n/a	n/a	n/a
Safe and Caring	88.1	94.0	90.3	87.1	87.5	88.1	Very High	Maintained	Excellent
Satisfaction with Program Access	72.2	81.3	76.4	71.9	72.9	72.7	Low	Declined	Issue
School Improvement	79.6	81.6	75.5	75.8	75.2	74.7	High	Improved	Good
Transition Rate (6 yr)	n/a	n/a	n/a	60.1	59.7	60.0	n/a	n/a	n/a
Work Preparation	86.0	77.1	77.8	82.8	83.1	84.0	High	Improved	Good

Goal 1

Advance student achievement in numeracy and literacy through evidence-based teaching, effective technology integration, Visible Learning principles, and a positive, supportive learning culture.

Alignment with Division Priorities [Success](#)

This goal supports the division’s priority of success by equipping all students with strong foundational skills and personalized supports to thrive in school and beyond.

Timeline: 3-year goal

Rationale:

- Strengthening literacy and numeracy through evidence-based teaching and technology prepares all students for lifelong success. This goal supports inclusive, high-expectation learning environments that align with divisional priorities for achievement, well-being, and future readiness.

Timeline	Strategies	Supporting Data
2024/2025	Teachers will work within their departments to discuss and implement high impact strategies that improve student achievement.	Use <i>Visible Learning</i> resource to identify these strategies. Learning Intention, Success Criteria and Feedback

Timeline	Strategies	Supporting Data
2024/2025	Work within our departments to analyze our screeners to determine general strengths and weaknesses of our students. Discuss with our learning coach some of the global strategies that could be implemented.	• Comparison of screener data in fall and spring after interventions
2024/2025	Review a variety of programs and AI tools that may be helpful to support <i>Visible Learning</i> strategies.	• Brisk is already being used effectively in our humanities departments. • Brisk could be used to scaffold Mathematics curriculum • Read Theory is also being used sporadically. • IXL trial in Math 20-3/20-4 due to high range of learners in this class • Expand the use of SmarterMarks to build capacity across schools
2024/2025	Semester junior high core to reduce time lost to transition. Run a stand alone numeracy and literacy flex block that targets student areas of need identified with screeners or diagnostic tests	• Identify student deficiencies from the screeners and intentionally work on those areas in Flexpoint and flex classes. • Have team leads, core teachers, the LST and instructional coaches determine high impact strategies that improve achievement.

Goal 2

Build a thriving, inclusive culture at Ohpaho Secondary School that ensures all students, staff, and community members feel welcomed, valued, and empowered. We are dedicated to sustaining a caring, respectful, and safe environment that supports success and well-being for all

Alignment with Division Priorities [Engagement and Partnership](#)

Alignment with Student Leadership Priorities

To improve student wellness and focus on building community within the school.

Alignment with School Council Priorities

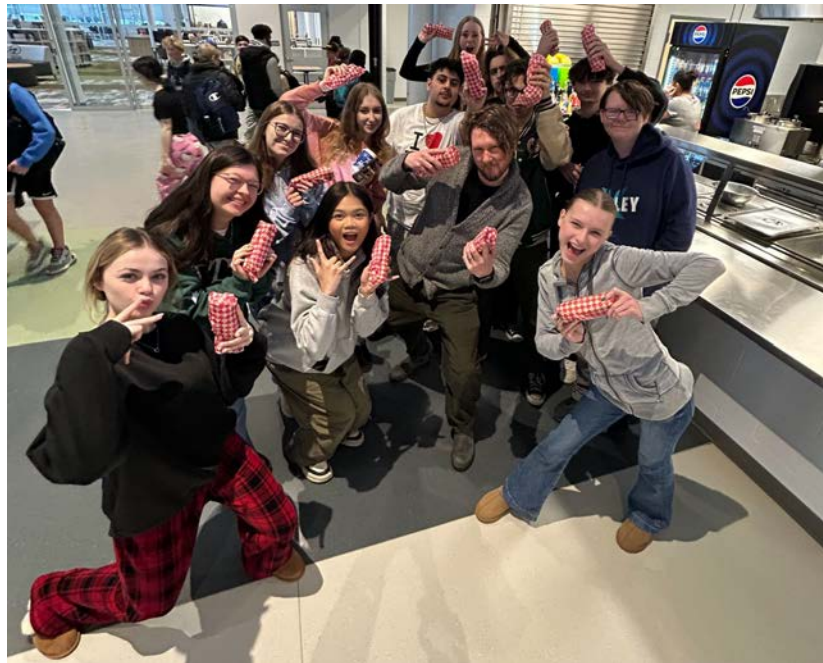
To increase the engagement with our school community, where, together, we can build a vibrant and positive environment where our students have every opportunity to grow and thrive.

Timeline: 3 Years

Rationale: Fostering a thriving, inclusive culture at Ohpaho Secondary School ensures all students, staff, and community members feel welcomed, valued, and supported. A positive and respectful environment enhances well-being, strengthens relationships, and creates the foundation for meaningful learning and success.

Timeline	Strategies	Supporting Data
2024-2025	Facilitate a collaborative process with the OSS Student Leadership Team and OSS School Council to develop a shared mission and vision statement that reflects collective values and guides the organic development of a unified school culture.	• Create conditions that support the organic emergence of a strong and cohesive school culture. • Encourage or student leadership group and School Council to meet together to discuss the school mission and vision. • Reflect on the first year to determine a path
2024-2025	Establish a clear and consistent communication strategy through newsletters, social media (Instagram, Facebook), and other channels to ensure parents, students, and community members stay informed and connected to Ohpaho Secondary School.	• Use our newsletter, PowerSchool and regular emails to parents to communicate what is happening at OSS. • Use our in school displays, daily announcements, and Instagram to connect to our students, so they are aware of what is happening in the school. • Use Facebook and Instagram to reach out to our broader community to build partnerships and relationships.

2024-2027	Establish regular community engagement initiatives—such as open houses, athletic or cultural events, and collaborative projects with local organizations—to strengthen relationships and promote a sense of belonging and shared responsibility within the Ohpaho Secondary School community.	• Establish relationships with the businesses that our students frequent • Reach out to care homes in our community to play music, games, bring food or go for a visit • Connect with the RCMP, fire and ambulance services, fish and wildlife • Use local family businesses when possible • Host events at the school and encourage our students to donate their time
2024-2027	Support the school community in acquiring and applying foundational knowledge of First Nations, Métis, and Inuit histories, cultures, and perspectives to foster reconciliation and promote Indigenous student achievement. This includes building staff capacity, aligning resources, and creating inclusive learning experiences that reflect Indigenous voices	• Become familiar with our indigenous population • Create opportunities for those students to have a voice in our school through school clubs, grad celebrations, cultural days and art installations • Work with school staff and our indigenous lead to be intentional about planning events throughout the year that celebrate indigenous culture



Ohpaho Secondary School

