

Ohpaho Secondary School Council

Wednesday April 15, 2026 / 6:30 PM to 8:00 PM / OSS Library

Agenda

- 1. Welcome & Call To Order**
- 2. Agenda Approval**
- 3. Approval of Meeting Minutes -March 25, 2026***
- 4. Council Activities**
 - a. 2025-26 Goals:
 - i. Community Event - April Oilers Playoffs Watch Party - tbd
 - ii. Parent Engagement Activities:
 1. April Survey - School Communication Feedback (Draft)*
 - b. 2026 - 27 Calendar
 - i. Meet the Teacher Night
- 5. Principal's Reports**
 - a. Report
 - b. Draft 2026-27 School Assurance Plan
- 6. New Business**
- 7. Old Business**
 - a. Student Council - Update
- 8. Upcoming Events**
 - a. Upcoming Meetings - Third Wednesday of the month - 6:30 to 8pm
 - i. May 20 (AGM) - Opportunities - Secretary and Vice Chair

Ohpaho Secondary School Council

Meeting Minutes

March 25, 2026

In Attendance: Sandra Jory (Chair), Tracy Schultz (Special Events Coordinator), Amanda Saunders, Andrea Waterhouse, Kim Terry, Chantelle Riddel, Danika May (staff) Shelley Hamilton (staff), Dan Lake (staff), Justin Klaassen (staff).

1. Welcome & Call to Order

Sandra called the meeting to order at 6:33 p.m.

2. Agenda Approval

The agenda was accepted as presented.

3. Approval of Meeting Minutes

The February 18, 2026 meeting minutes were accepted as presented.

4. Council Activities

a. Chair's Report

- No report

b. 2025-26 Goals Update:

- Community Event - April Oilers Playoff Watch Party - Tracy will coordinate with the school once the playoff schedule is known.
- Parent Engagement Activity - March Stress Signals Survey - Results
 - Sandra discussed the overall survey results with 154 respondents and the goal being to provide two-way communication between parents and staff.
 - The response rate and 20 responses to the last question of the survey, indicates parents are willing/wanting to give feedback.
 - The group discussed ways for parents to give effective and specific feedback that would be more helpful to staff for the next survey (vs general feedback/comments).
 - A discussion was held about ways to help kids get extra help for homework, possible parent use of google classroom. Mr. Lake is going to explore the use of google classroom by parents further.
- April Parent Engagement Activity - Communication
 - Sandra talked about coordinating a survey with admin staff for feedback on communication with parents and will have a draft of the survey ready for the next meeting.

- Discussed holding/recording information sessions in Fall 2027 on the usage of powerschool, google classroom and school messenger.

5. Principal's Report

Mr. Lake presented his report as follows:

- Some vandalism is happening in the bathrooms and this continues to be a challenge for staff.
- A new process is being implemented in April for students who are arriving late, as late arrivals are very disruptive in the classroom. The recent implementation of the warning bell has helped mitigate this issue.
- Enforcing cell phone policy at school is an ongoing issue but has improved since the crackdown in March.
- Student dress code policy will be implemented after spring break.
- Overall award night was well attended and received, staff is possibly looking at adding other awards and better ways to communicate/track which students are receiving awards.
- Some staff changes upcoming - Mr. Blackburn is retiring, Mr. Hayes is taking a leave
- Parent -teacher interviews - a one-day drop-in format was used for March interviews. It was well attended with no negative feedback received from parents on the format. Ms. May noted there was benefit to the format vs booked appointments, when a parent wanted to give a quick introduction and there were no student concerns. Discussed possibly opening up interviews earlier for future interviews (i.e. 4:30pm vs 5:00pm).
- Lunch schedule - a brief discussion was held regarding how lunch and break durations are scheduled.

a. 20226-27 Draft School Budget

- Mr. Lake provided a handout that outlined how school budgeting for staffing and operations is completed.
- There is an ongoing concern with the amount of unpaid student fees that are currently outstanding.
- A discussion was held regarding how budgeting is done for Division 3 and 4 vs Division 1 & 2.

6. New Business

None

7. Old Business

a. Student Council

Ms. May advised the following activities had been held:

- Matchamatics event held as fun event to identify students with common interests
- Valentines Day - 154 candy grams sold
- March 14 - Pie day held and was a great success
- St. Patrick Day - fourleaf clovers were hidden around the school

- Easter Egg Hunt will be happening after the break

b. Fundraising Society - Update

- Organizational meeting will be held on Wednesday April 15 @ 6pm.
- Draft Society By-laws were provided for review and comment.
- Looking for minimum of 3 executive positions to be filled
- After first meeting, the Society will be incorporated so that a gaming license can be applied for.

8. Upcoming Meetings & Events

Meetings - third Wednesday of the month at 6:30 pm:

- i. April 15 - Fundraising Society - 6:00pm
- ii. April 15 - School Council - 6:30pm
- iii. May 20 (AGM)

9. Adjournment

Sandra adjourned the meeting at 8:03 p.m.

Ohpaho Communication Feedback Survey

School Council is seeking your feedback on communication being received from the school. We would love your participation. This survey should take less than 5 minutes

* Indicates required question

1. How do you currently receive communication from the school? Select all that apply

Check all that apply.

- Weekly Email
- Monthly Newsletter
- Instagram or Facebook posts
- Text messages
- Google Classroom
- Website
- School Messenger

2. What is your preferred way to receive important school information? Select up to 2 *

Check all that apply.

- Email
- School Messenger
- Text
- Google Classroom
- Website

3. Overall, do you feel well-informed about what is happening at school? *

Mark only one oval.

- Always
- Mostly
- Usually
- Not Often
- Never

4. School communications are clear and easy to understand. *

Mark only one oval.

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

5. Important information is easy to find. *

Mark only one oval.

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree

6. Weekly Updates - how useful do you find the weekly updates? *

Mark only one oval.

- Very Useful - I read them weekly
- Sometimes Useful - I read them occasionally
- Not useful - I never read them

7. What information provided in the weekly update is most important to you? Select all that apply:

Mark only one oval.

- Key Dates
- Upcoming Events
- Academic Updates
- Reminders
- Other:

8. What is one thing the school does well for communication?

9. What could the school improve with its communication?

10. Monthly Newsletter - how valuable is the information?

Mark only one oval.

- Very Valuable - I always read them
- Sometimes Valuable - I read them occasionally
- Not Valuable - I never read them

11. Monthly Newsletter - Would you prefer to:

Mark only one oval.

- Keep as is
- Shorter version
- Combine with weekly updates
- Discontinue and put this information on the website

12. Social media - how often do you view social media posts?

Mark only one oval.

- Never - I am not on social media
- Rarely
- Weekly
- A few times a week
- Daily

13. Social media - are there:

Mark only one oval.

- Too many posts
- Just the right amount of posts
- Too few posts

14. Social media - what type of content do you find most valuable on social media? Select all that apply

Check all that apply.

- Photos of school activities
- Event reminders
- Celebrations/achievements
- Important announcements
- Other: _____

15. Is there any other communication methods or avenues that should be considered?

16. Thank you for your participation. Is there any other feedback on communication that you would like to share?

