

# Ohpaho Secondary School Council

Wednesday, October 14, 2026 / 7:00 PM to 8:30 PM / OSS Library

## Agenda

- 1. Welcome & Call To Order**
- 2. Agenda Approval**
- 3. Review of [Meeting Minutes - September 16, 2026](#)**
- 4. Reports**
  - a. Chair's Report
    - i. [School Council - 2026/27 Calendar of Events](#)
      1. 2026-27 Goals
        - a. Parent Learning Sessions - Survey
      2. ASCE Grant
        - a. Book Study
    - ii. Community Special Events
      1. Hockey Night
      2. Student Market
  - b. Principal's Report
    - i. Overview of 2026-27 Budget
- 5. New Business**
- 6. Old Business**
- 7. Upcoming Events**
  - a. Upcoming Meetings - Third Wednesday of the month - 6:30 to 8pm
    - i. November 18, 2026
    - ii. December - no meeting
    - iii. January 20, 2026

# Ohpaho Secondary School Council

## Meeting Minutes

September 23, 2026

In Attendance: Sandra Jory (Chair), Tracy Schulz (Vice-Chair), Amanda Saunders (Secretary), Danika May (staff), Justin Klassen (staff), Kim Terry, Rhea Venus, Ken Clubley, Tracy Reid, Megan Brown, Asha Joseph, Chantelle Riddel, Kim Sauneuf, Mike Bomi, and Elizabeth Bomi.

### 1. Welcome & Call to Order

Sandra called the meeting to order at 6:33 pm and introductions were made.

### 2. Agenda Approval

No additions to agenda. Approved as is.

### 3. Approval of Meeting Minutes

The May 20, 2026 AGM meeting minutes were reviewed and will be approved at the next AGM in May.

### 4. Reports

#### A. Chair's Report

##### 1. Newsletter

- School Council Purpose: Sandra explained purpose (fundraising, school support, information about us to relay to school, etc).
- The Annual Report was reviewed at the May meeting. Can be reviewed online.

##### 2. School Calendar of Events

Sandra discussed the purpose of the calendar is to outline the School Council's planned activities for the year and to keep us on track. Review was done earlier in September with the executive team and Mr. Klassen. The executive election process in May of each year was also explained for new attendees.

##### 3. Website & Operating Procedures Review

Sandra requested that parents review the website and operating procedures and to provide any feedback on needed changes either by email or at the next meeting.

**Action item: Update website to include executive council information (i.e. Beaumont Composite High School).**

##### 4. 2026-27 Goals

- a. Parent Learning Sessions (Google Classroom, Powerschool, Attendance App, etc.). Asking main office staff for frequently asked questions so we know the priority of what to cover. Mr. Klassen brought up use of videos to be posted on the website and spoke with staff as well. Staff is on board to help out with the creation of learning videos

- b. Parent Engagement Surveys - Sandra discussed also doing 2 to 3 surveys as a way of engaging parents each year, including requesting topics for possible parent learning sessions or videos.. For example a survey could be sent out to families or grade 8 families to help out with outstanding concerns or questions (mid-fall).
- c. Developing a FAQ document - idea discussed to form FAQs for parents that can be available on the website.

**Action item: Lehang to push out a reminder with the website link for announcements.**

5. ASCE Grant

Sandra explained the grant is \$500 provided by the GOA to engage school councils and discussed what it can be used for. An idea that other schools have used it for is a book study (Anxious Generation).

**Action item: Obtain feedback from parents on list of books for a study at October meeting**

6. Community Special Events

Hockey night - Tracy discussed picking a Saturday night game where we have an open house and the school community can come watch together. A concession is being planned. Mr. Klassen will confirm with facilities the rules and guidelines pertaining to access, booking, and food. He emphasized picking a date as soon as possible due to joint-use agreement.

## **B. Principal's Report**

Mr. Klassen reviewed his written report with discussion held as follows:

1. Student Population: Student enrollment is 914 (including 12 upgrading/returning Grade 12s. Spring projection was 893 students (69 higher or 7.8% higher than projection)
  - Grade 8: 135 (18 over projection)
  - Grade 9: 156
  - Grade 10: 195
  - Grade 11: 199
  - Grade 12: 229

Discussion held around catchment for students and catholic students entering the public system. If parents have concerns about switching schools/systems, they should discuss first with their designated school.

2. Staffing Update:

Increase in numbers provides some room for hiring. Looking to support split classrooms and large classes. Some FTEs will be saved for the second semester.

- A complexity team was awarded to the school. Able to hire 1 teacher and 1 EA to support that iE program.
- Class size reduction led to the hiring of a 0.5 teacher. This was able to reduce the junior high PE group size and split ELA 8 classes.

3. Fall Schedule Adjustments:

The google form was well utilized and the school is looking to improve the process for the next year.. Sandra mentioned the turn-around time was long (3-4 days) and there was uncertainty about when to contact the grade advisor or to wait for changes to be processed. There also appeared to be the ability to have students submit multiple forms. The feedback was that the form worked well for simple changes but google was not as suitable for more complex changes. Mr. Klassen suggested that a bounceback email could be set up to address a turnaround response/expectations and to provide more information on the process in spring.

4. Parent Feedback CTS Option Selection: Mr. Klassen says that the goal was to choose the options for the whole year. Intent is to try and still make this work for at least the first 2 quarters of the year. However, it seemed to not go as smoothly. Parents said it is hard for the new students to choose without knowing what is offered. Better to choose one semester at a time. Ms. May addressed intent to ensure that students will not be taking duplicate options. Ultimately, Grade 8/9 students will be selecting options again.
5. Grade 8/9 Locker Selection/Orientation: Parents feel having two grades led to confusion around wrong line-ups and being chaotic . There was an awkward set-up between the top floor and main floor, especially for people unfamiliar with school. It was added that in prior years grades were held at separate times. Parents new to the school assumed that there would be a formal orientation and not just a locker assignment. Ensuring expectations for each event and what it entails should be made more clear. Addressing the option for tours happening during an event, Having "Meet the Teacher" earlier in September/August would allow for tours to happen at the same time.
6. Parent Feedback about new students: It was suggested that a buddy system or student ambassador be implemented for Grade 11 or 12 students to be paired with new students to school to help with adjustment.

***Action item: Ms. May and Mr. Klassen to arrange a meeting to discuss a program that could handle this concern and also ensure that it can support the potential need.***

7. Parent teacher interviews: Will be 2 nights (October 14/15). From 4-7 pm. There was an overwhelming response to wanting the free-roam option as opposed to scheduled appointments. A parent requested that for the teachers who know they will be absent to send communication in advance rather than short-notice or on the same day of interviews. Advised that although there aren't appointments, meetings should be limited to 10 minutes per student/parent.
8. Updated Guide to Student Assessment and Achievement: This is posted to the school website. Includes information such as extended vacations and expectations around that.
9. AP English: Has a new fee of \$220.00 to cover the cost of exams and materials. Provides university credit. Students are allowed to keep the textbook. Parents are fine with this fee. Interest in more information about more AP opportunities for other subjects.
10. Mr. Klassen's Final Thoughts (Mental Homework): Figuring out options for bringing in history and culture into the (P3) school. Hallways of photos, etc. like Leduc Composite High School. Asking parents to come back with ideas about how to add this to the school.

*Action item: Provide a timeline on when championship banners will be hung in the gym. Mr. Klassen to look into this. Investigate athletics entrance branding/signs.*

*Action item: Students tutoring services: Mr. Klassen to look into this and there is a teacher assigned to help arrange this.*

## **5. Old Business**

- a. Nothing to address.

## **6. New Business**

- a. Student Council: Christmas decorations and Black History month are big goals this year. More students have joined this year.
- b. Fundraising Society: Hope to have first meeting of the year in October.
- c. Next Meeting: October 14, 2026 @ 7:00 PM after parent teacher interviews.

## **7. Adjournment**

Sandra adjourned the meeting at 8:13 pm.



# OSS COUNCIL 2026-27 ACTIVITY PLAN

## SEPTEMBER

- Review and update operating procedures & website
- Brain storm annual goals
- Discuss ideas for ASCE grant

## OCTOBER

- **Overview of 2026-27 budget**
- Finalize annual goals
- Finalize use of ASCE grant

## NOVEMBER

- Evaluate progress on goals and use of ASCE grant

## JANUARY

- **Review 2025-26 School Assessment Results**
- Evaluate progress on goals and use of ASCE grant

## FEBRUARY

- Evaluate progress on goals and use of ASCE grant

## MARCH

- Recruit for positions for next year

## APRIL

- **2026-27 Assurance Plan Results**
- Evaluate progress on annual goals and use of ASCE grant

## MAY

- **Review Draft Budget**
- Annual General Meeting (elections)
- Presentation of draft Annual Report